

Alberta West Central Baseball Association
2001 By-Laws

1. Name

- 1.1 This organization shall be known as the "Alberta West Central Baseball Association", and referred to herein as the "Association".
- 1.2 The Alberta West Central Baseball Association shall abide by the rules set down by Baseball Alberta.

2. Purpose

- 2.1 To promote sportsmanship by example and guidance.
- 2.2 To provide recreation for all persons registered in the Association by ensuring that they are offered equal opportunities.
- 2.3 To promote good will in the game of baseball.

3. Membership

- 3.1 Any person thirty years of age, as of that calendar year, may become a member of the Association by becoming a member of a registered team in the Association.
- 3.2 Any person holding an Executive office in the Association, or acting as a coach, manager, or trainer, is automatically a member in good standing for the current year.
- 3.3 Half of the registration fee must be paid before a team is permitted to participate in the Association. The balance of the fee must be paid at the June Executive Meeting. Once a team has paid, members of that team then become members of the Association.
- 3.4 Team registration must be made on or before May 1 of the current season. Each team will be permitted to sign a maximum of 20 players. An initial team roster of a minimum of 12 players is due at the May Executive Meeting. The completed team rosters are due at the August Executive Meeting. Changes to the team roster can be made up to and including submission date. No changes are permitted after this date. Prior to a player switching teams, the same player must provide written notification to both team representatives prior to playing any games.
- 3.5 To discourage the postponement of a game, a team arriving at the diamond with fewer than nine players may pick up unregistered players that would be eligible to play in the league. The opposing team must provide consent to the eligibility of the pick up players. The pick up players' information must be forwarded to the league Vice President.
- 3.6 Only members in the Association will be eligible for voting at general meetings.
- 3.7 Each team is to post a \$100 bond that is to cover the fielding of enough players to play a scheduled game or to attend all Executive meetings. This \$100 bond shall be forfeited if a team does not field enough players to play a scheduled game. The team will forfeit \$20 per meeting of this bond if they do not attend Executive meetings. The forfeiture of this bond is

subject to appeal in writing to the Executive within 72 hours of the disputed game or missed meeting.

- 3.8 If the appeal is not successful, either another \$100 bond is to be posted or the \$100 bond must be reinstated by the amount deducted per meeting not attended. This must take place after the appeal hearing, before the team in question can participate in league, playoff or year-end tournament games.

4. Termination of Membership

- 4.1 Any member may resign from the Association at any time, by notifying the Secretary.
- 4.2 Any member, who in the opinion of the Executive, fails to maintain an acceptable standard of conduct, may be asked by the Executive to resign.
- 4.3 Any member who fails to comply with the by-laws or rules of the Association may be asked by the Executive resign.
- 4.4 Any member who has been requested to resign may appear before the Executive provided they make their wish known to the President or acting President within seven days of being requested to resign.
- 4.5 The admission of any new team to the Association must have unanimous approval of the Executive following the Annual General Meeting. Admission of any new team is conditional on a one-year probationary period. Any changes must have unanimous approval.
- 4.6 Any team who fails to comply with the by-laws or regulations of the Association may be asked by the Executive to withdraw from the Association. The expulsion of a team from the Association must be supported by a unanimous vote of the Executive with the subject team absent from the meeting.

5. The Executive

- 5.1 The Executive shall consist of:
 - 5.1.1 President
 - 5.1.2 Vice President
 - 5.1.3 Secretary
 - 5.1.4 Treasurer
 - 5.1.5 Directors (one representative from each team)
 - 5.1.6 Umpire in Chief
 - 5.1.1 Past President
- 5.2 The position of President, Vice President, Secretary, Treasurer and Umpire in Chief shall be elected positions, filled at the Annual General Meeting. Each of the five elected members must play on different teams.
- 5.3 The positions of Directors will be filled by one member from each team.

- 5.4 The term of office in all cases shall be for one year.
- 5.5 The Executive Committee shall be empowered by a quorum of no less than one half of the members of the Committee, plus one to dismiss any Directors and Officers whose conduct is considered detrimental to the best interest of the Association. This shall be done by a majority vote of those present.
6. Duties of the Executive
- 6.1 General:
- 6.1.1 The Executive shall be responsible to the general membership, and shall have full control and management of the Association within the limits of the by-laws, to serve the best interest of the majority of the members.
- 6.1.2 The total welfare of the players shall be paramount in the governing of the Association.
- 6.1.3 The Executive may, from time to time, issue various rules concerning the management of the Association, and all or any team connected thereto, to ensure that the purpose of the Association is adhered to.
- 6.1.4 Should a vacancy occur during the year, the Executive shall be empowered to appoint a member of the Association to fill the post for the balance of the term of office.
- 6.1.5 The Executive may appoint any member of the Association to serve on a Committee, or assist the Executive or one of its members in the operation of the Association, or any project sponsored by the Association.
- 6.1.6 The Executive may establish yearly registration team fees.
- 6.2 President:
- 6.2.1 The President shall be, ex-officio, a member of all Committees.
- 6.2.2 The President shall preside at all meetings of the Association, and of the Executive. In his absence, the Vice President, Treasurer or Secretary shall preside.
- 6.2.3 The President shall co-sign all cheques issued by the Association.
- 6.2.4 The President shall present the playoff championship trophy at the last game of the year.
- 6.3 Vice President:
- 6.3.1 The Vice President shall assist the President in the performance of his duties.
- 6.3.2 The Vice President shall act as President in the absence of the President.

- 6.3.3 The Vice President shall be responsible for establishing a liaison with the local newspapers.
 - 6.3.4 The Vice President shall act as the League Registrar and be responsible for collecting and distributing rosters to all teams.
 - 6.3.5 The Vice President shall collect and record the names from the line up cards provided by the Directors after each game.
- 6.4 Secretary:
- 6.4.1 Shall attend all meetings of the Executive and Association and keep accurate minutes of each.
 - 6.4.2 Shall have charge of all correspondence of the Association and its Committees, and shall maintain a record of all members and players.
 - 6.4.3 Shall, in the absence of the President or Treasurer, have signing authority on cheques issued by the Association.
 - 6.4.4 Shall send copies of the Executive Meeting Minutes to the Executive seven days prior to the next Executive Meeting.
- 6.5 Treasurer:
- 6.5.1 Shall receive all monies paid to the Association, and shall be responsible for its deposit, in whatever bank the Executive may direct.
 - 6.5.2 Shall properly account for the funds of the Association and keep such books as may be required for such purposes.
 - 6.5.3 Shall present a full detailed accounting of receipts and disbursements to the Executive when required.
 - 6.5.4 Shall prepare for submission to the members at the Annual General Meeting, a financial statement of the Association.
 - 6.5.5 The books, accounts and records of the Treasurer shall be audited at least once each year, or as requested by the Executive, by a member at large and proper tax returns filed as required by law.
 - 6.5.6 All books and records maintained by the Treasurer may be examined by any member, at any time, upon giving reasonable notice to the Executive, who shall arrange with the Treasurer to make them available at a time satisfactory to all concerned.
 - 6.5.7 The Treasurer shall be the second signing authority on cheques issued by the Association.

6.5.8 For the purposes of carrying out its objectives, the Association may borrow or raise or secure the payment of money in such a manner as it thinks fit, and in particular by the use of debentures, but this power shall be exercised only under the authority of the Association and in no case shall debentures be issued without the sanction of a special resolution of the Association.

6.6 Directors:

6.6.1 There shall be one member from each team selected by the team to serve as a Director of the Association.

6.6.2 The Directors shall have voting rights at Executive meetings.

6.6.3 The Directors shall perform such duties as are decided upon at meetings of the Executive, but it is desirable that:

- One Director assumes responsibility for all tournaments

- One Director assumes responsibility for the purchase, maintenance, and storage of equipment and insurance of all teams, if required.

— One Director assumes responsibility for the scheduling of diamond time for all teams.

6.6.4 The Directors must provide the score to the Vice President within 24 hours of the game's completion.

6.6.5 The Directors must provide a copy of the team's line up card to the Vice President within 24 hours of the game's completion.'

6.7 Umpire in Chief:

6.7.1 Shall select and assign umpires to all games and tournaments.

6.7.2 Shall supervise all umpires and exercise control over their activities.

6.7.3 Recommend courses of training, and/or conduct such training, for umpires to ensure a sufficient number of qualified persons act as umpires.

6.7.4 Shall have voting rights at all Executive meetings.

7. Meetings:

7.1 Annual General Meetings

7.1.1 One Annual General Meeting shall be held immediately following the September Executive Meeting. This date will be noted on the league schedule.

7.1.2 The President must call a General Meeting upon receipt of a written request signed by at least fifteen members of the Association. Such a meeting is to be held within 14 days of receipt of the request.

- 7.1.3 The President may call an emergency or special meeting at any time, provided notice of at least 14 days is given.
- 7.1.4 A quorum at the Annual General Meeting, or General Meetings called by the President shall be fifteen members who are eligible to vote being members in good standing.
- 7.1.5 In reference to 7.1.2 and 7.1.3 notice of meetings shall be given via the use of public media, and when possible, is to include local newspapers and posters in public places.
- 7.1.6 The Executive shall be elected from members of the Association at the Annual General Meeting. Only members in good standing are eligible to cast ballots, to elect officers or to vote on any issue.
- 7.1.7 Nominations for the positions of the Executive shall be accepted from the floor.

7.2 Executive Committee Meetings:

- 7.2.1 Executive Committee Meetings shall be held from March to September, inclusive to ensure the efficient operation of the Association. These meetings shall be held on the first or second Tuesday of the month. The President may call additional Executive Meetings when he deems it necessary.
- 7.2.2 A special meeting of the Executive shall be called when any five members of the Executive make such a request in writing to the President.
- 7.2.3 A quorum shall be one half of the members of the Executive plus one.
- 7.2.4 The Executive shall grant a prompt meeting or hearing to a member who requests such a hearing if they apply within seven days of being requested to resign from the Association.

8. Committees:

8.1 Discipline Committee

- 8.1.1 A board of five members shall be appointed by the President to deal with matters relating to discipline on the part of players, umpires, coaches and/or managers. This board shall consist of four members from the Association and one from the Executive.
- 8.1.2 The Committee will also deal with protests as they apply to game results and/or mismanagement of games or players by coaches or umpires, etc., and will have the right to take further disciplinary action as deemed necessary.
- 8.1.3 Protests shall be made in writing to the Executive within 72 hours of the infraction, and presented in person to said Executive. A \$50 fee must accompany the protest. If the protest is in favour of the team lodging the protest, this fee will be refunded, if not, the fee will be deposited into the Association account.

- 8.1.4 A Director of a team that is involved in the dispute or a member of the Committee shall be excused from their duties to the Committee for this event. Another Director, as appointed by the President, will sit in their place.
- 8.1.5 One of the Directors, as appointed by the President, shall act as Chairman of the meeting or the Committee, and shall report directly to the Executive, via the President, for confirmation of their ruling.
- 8.1.6 All persons involved in the protest, or discipline matter, shall be given equal opportunity to explain their particular position in relation to the matter being discussed.
- 8.1.7 The Committee shall meet immediately if a complaint or protest is brought to their attention, and will render their decision within seven days.
- 8.1.8 The decision of the Executive will be binding pending an appeal.
- 8.1.9 A quorum shall be three members of the Committee.
- 8.1.10 An appeal to the ruling of the Committee must be made, in writing, to the Executive within 48 hours of notification of the ruling. This stipulation shall be brought to the attention of all principles involved at the time of the hearing.
- 8.1.11 The appeal will be brought to the attention of the President of the Association immediately, in order that a hearing may be arranged as soon as practicable before five non-Discipline Committee members.
- 8.1.12 The Executive has the right to over rule the decision of the Committee.
- 8.1.13 A committee shall be struck to determine scheduling for the upcoming year and playoffs. The Committee shall consist of 1 member from each team, minimum of 5 reps.

9. Voting:

- 9.1 Any member in good standing is entitled to vote at any General Meeting, provided that they are present at the time the vote is taken. Voting by proxy shall not be permitted.
- 9.2 The foregoing applies to meetings of the Executive Committee at all Executive meetings.

10. General:

- 10.1 Amendments to the by-laws may only be presented at the Annual General Meeting after 14 days notice has been given on the intent of making an amendment.
- 10.2 An amendment to the by-laws must be approved by at least 2/3 of those eligible to vote and in attendance at the meeting.

- 10.3 Elected, and/or appointed members of the Executive shall not receive remuneration for the discharge of their respective duties in relation to the Association or its various activities or projects.
- 10.4 Upon written request, a copy of the annual financial statement, together with a list of the Association's Executive, including names and address, shall be made available to members of the Association.
- 10.5 The Executive should seek to elect a Committee to review the by-laws of the Association on even years.

**ALBERTA WEST CENTRAL BASEBALL ASSOCIATION
2001 LEAGUE RULES**

1. Rules to follow Baseball Alberta except as follows:
2. Team roster cards are to be carried by each team at all games. Opposing team has the right to examine a player's eligibility at any time during the game. If a team is caught using an ineligible player, the game shall be forfeited. Driver's Licence shall be used as proof of eligibility.
3. Players showing up for games must play a minimum of three innings, and all persons listed on the Line-up card must come to bat.
4. Teams are allowed unlimited substitution during the game, except that any pitcher removed from The pitching position may not return to the pitching position in the same inning that he was removed.
5. League play will consist of games against the other league teams. The number of games will be Determined by the Executive Committee.
6. Players must play a minimum of five league games to be eligible for league playoffs. Player eligibility can be reviewed by the Executive at the July Executive Meeting.
7. Minimum of seven players to start a game. A 15-minute grace time will be given for a team to field seven players. If unable to field seven players by this time, the game will be called by the umpire.
8. Games are to be seven innings or four complete innings in the event of darkness or rain out. Incomplete rain out or darkness games shall be re-scheduled by affected teams prior to the next game between the same teams or that game shall be a four point game, if mutually agreeable to both teams.
9. Games are to start on the scheduled time. The home team is responsible to have bases set and the diamond ready for this time.
10. In the event of a tie game after seven complete innings, extra innings shall be played, if the umpires agree that there is sufficient natural light to continue, with the last out from the previous inning being automatically awarded second base at the start of each inning, until the tie is broken. In the event of darkness or rain out game after four complete inninings will stand as complete and the tie will stand.
11. If one team is ahead by a minimum of ten runs after five complete innings the umpire shall call the game completed.
12. Home plate and base umpires are to be provided by the Association. The home team is to pay the home plate umpire and the visiting team to pay the base umpire. All umpires are to be paid prior to the game commencing.
13. Game balls are to be provided by the home team. These shall consist of two new balls and one good condition or "like new" ball. Game ball standard to be approved by the Executive Committee.
14. All batters and base runners must wear a helmet with at least one earflap facing the pitcher.

15. Foot wear shall be metal, rubber or vinyl cleats or running shoes.
16. Scores and standings will be updated at monthly Executive meetings. Score sheets must be kept for verification purposes until year-end.
17. New team colours are to be approved by the Association.
18. Any player ejected from a game by an umpire will serve an automatic suspension of the next league game.

If a second ejection occurs, the automatic suspension will be for the next three league games.

If there is a third game ejection, suspension is for the remainder of the season and league playoffs.
19. League champions are to be determined by the team at the top of the standings at the end of League Play. In the event of a tie, a final deciding game between the teams shall be played.
20. League Playoffs are to commence after the completion of League Play to determine the Playoff Champion.
21. Trophies are to be presented by the league President at the year-end function.
22. The trophies shall be returned to the league at the March Executive Meeting.
23. Courtesy runner shall be the last out and are to be used only in the event of injury to a runner or with two outs and the catcher is on base
24. The catcher, while playing defence must wear a protective helmet, face mask, chest protector and shin guards while playing.
25. All games postponed for any reason other than weather should be rescheduled between the teams at least one week prior to the effected game.
26. Playoff structure shall be determined on total points.